



**DEPARTMENT OF BOATING AND  
WATERWAYS  
JOB OPPORTUNITY  
SENIOR CIVIL ENGINEER**

**FINAL FILING DATE:** UNTIL FILLED

**SALARY:** \$7,377 - \$8,965 per month

**TYPE OF APPOINTMENT:** Permanent/Full Time

**LOCATION:** Dept. of Boating and Waterways  
Boating Facilities Division  
2000 Evergreen Street, Suite 100  
Sacramento, CA 95815-3888

**FREE PARKING AT THIS LOCATION!**

**DUTIES:** This position reports to the Supervising Civil Engineer and involves the following responsibilities:

- **SUPERVISE THE PREPARATION OF CONTRACT PLANS AND SPECIFICATIONS**  
Plan the work and direct a staff of engineers in the design and preparation of plans, specifications and estimates for a variety of engineering projects.
  - Plan and direct field surveys for engineering projects.
  - Perform the more difficult phases of the work.
  - Develop and update procedures for preparing plans and specifications.
  - Develop and update standard engineering designs and formats.
- **SUPERVISE THE PREPARATION OF BUDGET AND TECHNICAL REPORTS**  
Plan the work and direct staff in the preparation of technical reports and cost estimates for budgets or future engineering projects.
  - Perform complex research work and cost analyses.
  - Meet with other agencies to estimate costs and assess engineering feasibilities of projects.
  - Develop and update procedures and formats for engineering reports and studies.
- **PERFORM STAFF SUPERVISORY DUTIES**  
Conduct or participate in work scheduling, performance evaluations, leave approvals, personnel selection, work review, transfer, reassignment, training, priority setting and the development of office and field procedures.
- **SUPERVISE THE INSPECTION OF ENGINEERING CONSTRUCTION**  
Supervise a staff of engineers in the inspection of engineering construction projects.  
Develop and update procedures for construction bidding, inspection and payment.
- **SUPERVISE BOATING FACILITY GRANT AND LOAN CONTRACT MANAGEMENT**  
Develop pre-application concept plans and cost estimates for potential grant projects.  
Plan the work and direct a staff of engineers overseeing technically difficult boating facility local assistance grant and loan contracts with local agencies (includes approving payment requests to consulting engineering and environmental firms and construction contractors).
- **ATTEND MEETINGS AND MAKE PRESENTATIONS**  
Attend and participate in governmental and public meetings, task forces and workshops.  
Make project scope presentations to Department management and the Boating and Waterways Commission.

**DESIRABLE QUALIFICATIONS:** Experience in the preparation of engineering designs, conceptual layouts, cost estimates, project scheduling, environmental and permit applications, and budget documents. Knowledge and experience in AutoCAD, MS Word, MS Excel, MS Project, the California Building Code, and the bidding process. For all applicants: good oral and written communication skills; availability for periodic overnight travel; ability to work well with others; interest in recreational boating.

**WHO MAY APPLY:** Applications will be accepted from current state employees at the Senior Civil Engineer level, individuals who have list eligibility and are reachable (within the top 3 ranks), or those seeking reinstatement. All applications will be reviewed; however, only the most qualified candidates will be interviewed. **All applicants must clearly indicate the basis of their eligibility (i.e., reinstatement, transfer, or list eligibility) on the state application.** ALL APPOINTMENTS ARE SUBJECT TO THE STATE RESTRICTION OF APPOINTMENT (SROA) PROVISIONS  
*This position has been designated in the Department's Conflict of Interest Code under Category 2. Therefore the successful candidate must file a Form 700 (Statement of Economic Interests) upon appointment and annually thereafter.*

**CONTACT:** Steve Watanabe, Supervising Civil Engineer at (916) 263-8147 e-mail: [swatanabe@dbw.ca.gov](mailto:swatanabe@dbw.ca.gov)

**HOW TO APPLY:** Please send a completed standard State application (Std. 678) and resume to:

**Department of Boating and Waterways  
Personnel Office  
2000 Evergreen Street, Suite 100  
Sacramento, CA. 95815-3888**

It is an objective of the State of California to achieve a drug-free workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, civil service rules, and the special trust placed in public servants. An affirmative action employer – equal to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.